

INSTALLATION STATUS REPORT (ISR)

RAILHEAD FACILITIES

PROPONENT: DEPUTY CHIEF OF STAFF, G-4, DALO-RMP (703) 614-5492/DSN 224-5492

**REVISION DATE: 30 SEPTEMBER 2002
*FOR USE WITH THE 2003 ISR DATA COLLECTION***

NO FCGs IN THIS SUB-CATEGORY

STANDARDS BOOKLET

BOOKLET 23

ISR FACILITY INSPECTION INSTRUCTIONS

1. Select the appropriate inspection worksheet and rating standards booklet to evaluate your facility (the appropriate booklet number is identified in the upper right corner of the worksheet). Only use worksheets that have been produced by the current ISR1 software, i.e., barcodes and correct installation and facility information are printed at the top of the page. In particular, verify that the building number on the worksheet matches that of the facility you are inspecting, and the Facility Category Group (FCG) description on the worksheet matches the space you will be rating in the facility (some facilities consist of space from several FCGs, each of which will require a separate worksheet and associated rating booklet).
2. At the top of the inspection worksheet, enter Inspector name and phone number, and the date completed.
3. Rate each component on the inspection worksheet by selecting the color rating that BEST FITS the component being evaluated. First look at the picture in the standards booklet, then at the rating elements under each color to determine which color best describes the overall condition of the component being rated. Then place an "X" in the appropriate box on the inspection worksheet. If an inspection component is not in the facility and it is not needed, place an "X" in the "N/A" box for that component. If an inspection component is not in the facility and it is needed, rate that component as RED. Determine the applicable C-rating using the chart 'Rating' chart on the inspection worksheet, and then circle the appropriate C-rating at the top right of the inspection worksheet.
4. RED ratings require comment. For every component that is rated RED, write a brief explanation in the space provided on the inspection worksheet. For each RED rating, consider submitting a work order to correct the deficiency.
5. Identify the Overall Quality Rating. Identify the Overall Quality Rating by using the C-Rating chart at the bottom of the worksheet. Circle the appropriate choice in the upper right hand corner of the worksheet.
6. Optional: write a brief comment concerning any facility location issues, such as location of the facility on the installation, proximity to related facilities, and appropriate vehicle access. Continue on the reverse of the inspection worksheet if needed.
7. Optional: write a brief comment concerning any environmental, health, safety, and historic preservation issues. Continue on the reverse of the inspection worksheet if needed.
8. Have the unit commander or activity director review and sign the inspection worksheet, and add any desired comment.

MOBILITY FACILITY WORKSHEET
(Use with Booklet #23)
RAILHEAD FACILITIES

Overall Quality Rating
(Circle One):

C-1 C-3

C-2 C-4

Facility Number:
Facility User UIC:
Facility Category Group:
Unit of Measure:

Installation
Number:

Inspector:

Date Completed:

Phone #:

FACILITY CONDITION ASSESSMENT

Condition of Each Component

Place an "X" in the box that applies to each component.

Inspection Component	GREEN	AMBER	RED	N/A
Facility Specific Areas				
1. Building Exterior	[]	[]	[]	[]
2. Parking	[]	[]	[]	[]
3. Administrative Areas	[]	[]	[]	[]
4. Toilets/Showers/Locker Room	[]	[]	[]	[]
5. Lighting	[]	[]	[]	[]
	High efficiency area lights, pit area with installed lights; lighting is adequate	Limited lights in railhead area and pit area	No lights in railhead and pit area	
6. Communications	[]	[]	[]	[]
	Communications available, i.e. telephone, radio	Communications not integrated; requires upgrade	No communications available	
7. Staging/Marshaling Area	[]	[]	[]	[]
	Sufficient in size to accommodate mission	Available but not large enough for mission	Very little area available	
8. Loading Facilities	[]	[]	[]	[]
	Adequate loading docks and end ramps available	Loading area available but inadequate	No container transfer area	
9. Transfer Operations	[]	[]	[]	[]
	Adequate loading pad for container transfer operations	Ramps are available, but inadequate	No ramps available	
10. Storage Space	[]	[]	[]	[]
	Adequate covered storage space available	Covered storage is available, but inadequate	No covered storage available	

(CONTINUED ON NEXT PAGE)

RAILHEAD FACILITIES CONT

11. Hardstand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adequate hardstand surface is available	Hardstand surface is available but inadequate	No hardstand surface is available	
12. Scales	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Scale house/scales available and operational	Scale house/scales available, but damaged	No operational scales	
13. Rail Automation (If Required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automated rail yard control system is operational	Automated rail yard control system is inadequate	No operational automated rail yard control system	

Red Rating Explanation: _____

Location Comment: _____

Environmental, Health, Safety, & Preservation (EHSP) Comment: _____

Rating	Definition
C1	All sub-elements are rated GREEN
C2	Sub-elements 6,7,8,9,13 are rated GREEN and sub-elements 5,10,12 are at least AMBER
C3	All sub-elements are rated at least AMBER
C4	No more than one on the following are rated RED: 6,8,13 and no more than two other sub-elements are rated RED

COMMANDER/DIRECTOR SIGNATURE _____

RAILHEAD FACILITIES STANDARDS BOOKLET

BUILDING EXTERIOR

GREEN

- Exterior signage is adequate
- Full handicapped accessible
- Walls in good condition
- Windows, doors & structure in good repair
- Gutters and down spouts in good repair
- Roof in good repair
- Good foundation

AMBER

- Exterior signage inadequate
- Some handicapped provisions
- Exterior walls damaged
- Windows, doors & structure damaged
- Gutters & down spouts damaged
- Roof damaged
- Foundation eroding

RED

- Lacks exterior required signage
- Building inaccessible to handicapped
- Exterior walls cracked and severely damaged
- Windows, doors & siding broken or missing
- Gutters and down spouts missing or broken
- Roof leaks
- Foundation sinking

RAILHEAD FACILITIES STANDARDS BOOKLET

PARKING

GREEN

AMBER

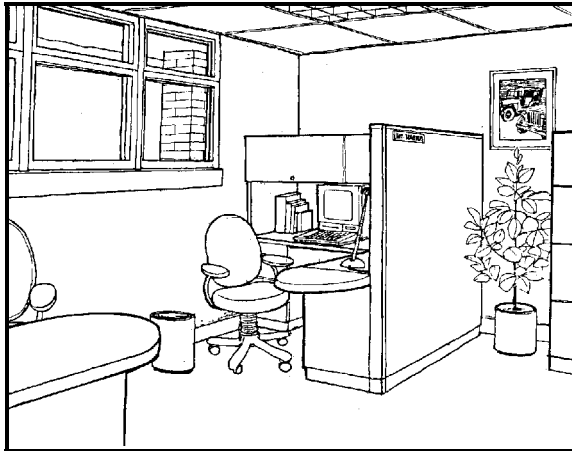
RED

-
- | | | |
|--|--|---|
| • Smooth, level pavement without large holes or cracks | • Uneven pavement with large holes or cracks | • Unpaved |
| • Parking spaces marked on pavement and adequately sized | • Parking space markings worn | • Parking spaces not marked |
| • Drainage adequate | • Some drainage problems | • Drainage problems |
| • Handicapped parking provided | • Some handicapped parking provided | • No handicapped parking |
| • High efficiency site lighting, lighting is adequate | • Site lighting provided in some areas | • No site lighting |
| • Sufficient parking for employees and visitors | • Sufficient parking for most employees and visitors | • Inadequate parking for employees and visitors |

RAILHEAD FACILITIES STANDARDS BOOKLET

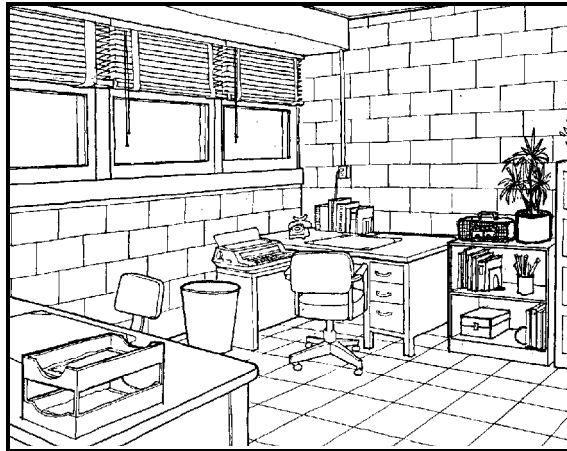
ADMINISTRATIVE AREAS

GREEN



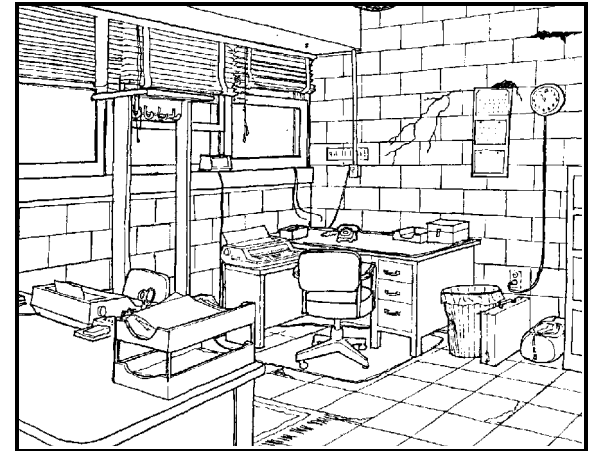
- Satisfactory layout of space
- Ceiling in good repair with adequate lighting
- Good floor and walls with adequate electrical service
- Sufficient associated storage
- Heating, ventilation and air conditioning (HVAC) system maintains normal comfort cooling and heating
- Fire alarm and fire extinguishing systems are adequate
- Drinking water available
- Grounded electrical outlets available at all work stations

AMBER



- Layout constricted due to temporary walls
- Ceiling damaged, installed lighting inadequate
- Floor damaged and worn
- Insufficient storage space
- HVAC damaged or inadequate
- Fire alarm and fire extinguishing systems damaged or inadequate
- Insufficient number of electrical outlets

RED

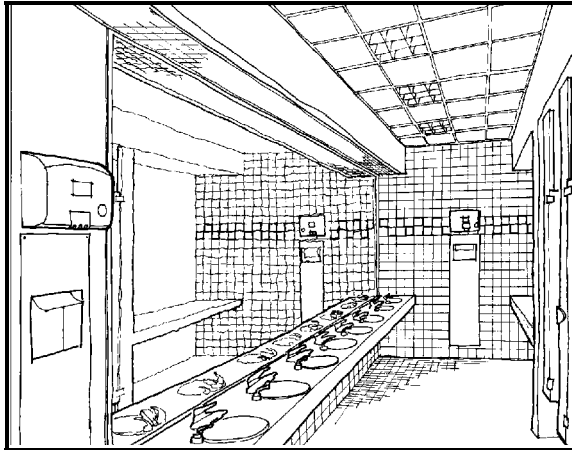


- Poor, inefficient layout of space due to building design
- Ceiling severely damaged, sections missing, no installed lighting
- Damaged floor and walls, exposed electrical conduit and cords
- No storage space
- HVAC severely damaged or fails to function
- Lacks required fire alarm and fire extinguishing systems
- No drinking water
- Electrical services not adequate

RAILHEAD FACILITIES STANDARDS BOOKLET

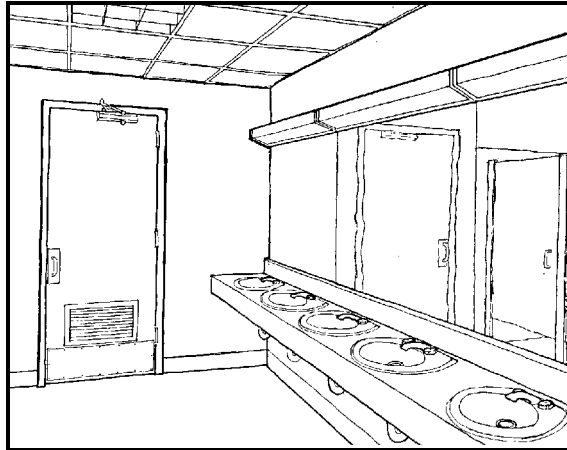
TOILETS/SHOWERS/LOCKER ROOM

GREEN



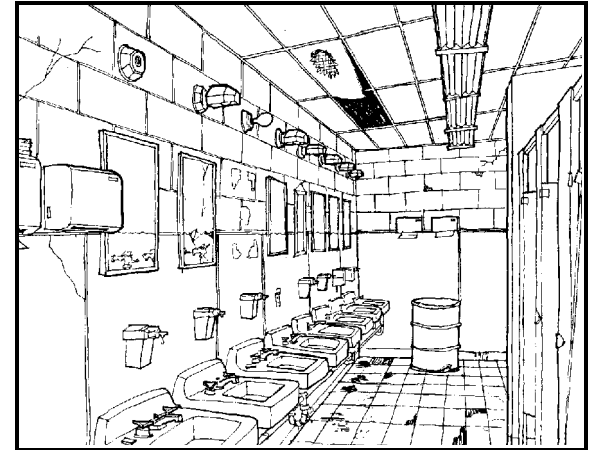
- Walls of quality, durable material, safety electrical outlets in good condition
- Ceiling in good repair with adequate lighting and ventilation
- Sound use of color & materials, fixture and finishes of durable, maintainable materials
- Full handicapped accessibility
- Adequate facilities for population served
- Adequate hot water and water pressure
- Built-in ventilation fan and electrical safety outlets
- Adequate locker rooms and showers
- All fixtures & finishes in good condition
- Water saving devices installed where required

AMBER



- Ceiling and walls damaged
- Lighting and ventilation damaged
- Mismatched color and materials with all fixtures and finishes in good shape
- Some provisions made for handicapped accessibility
- Insufficient facilities for population served
- Insufficient hot water and water pressure
- Insufficient number of electrical safety outlets
- No locker rooms or showers
- Fixtures and finishes damaged
- Insufficient number of water saving devices installed

RED



- Floors and walls damaged and stained, exposed electrical conduit, piping, etc.
- Ceiling in disrepair, poor or insufficient lighting and ventilation
- Fixtures and components missing or damaged
- No handicapped accessibility
- No facilities for population served
- No hot water or water pressure
- No built-in ventilation fan and/or electrical safety outlets
- Fixtures and finishes in poor condition
- No water saving devices installed